

F O R M ---- I  
PROFORMA FOR APPLICATION FOR ADVANCE FROM PROVIDENT FUNDS

MINISTRY OF \_\_\_\_\_

DEPARTMENT OF \_\_\_\_\_ OFFICE

Application for Advance from \_\_\_\_\_  
(Here enter the name of Fund)

1. Name of the Subscriber :
2. Account Number (with Departmental suffix) :
3. Designation :
4. Pay :
5. Balance at credit of the subscriber on the date of application as below :
  - (i) Closing balance as per statement  
For the year \_\_\_\_\_
  - (ii) Credit from \_\_\_\_\_ to \_\_\_\_\_  
Account of monthly subscriptions.
  - (iii) Refunds :  
Withdrawal during the period  
From \_\_\_\_\_ to \_\_\_\_\_
  - (iv) Net balance at credit :
6. Amount of Advance/Outstanding, if any, and the purpose for which advanced was taken by them
7. Amount of advance required :
8. a) Purpose for which the advance is required.  
b) Rules under which the request is covered.
9. Amount of the consolidated advance is proposed to be repair.
10. Full particulars of the pecuniary circumstances of the subscriber, justify the application for the advance.

Date :-

Signature of applicant.  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Section/Br. \_\_\_\_\_