

Date	Session-I 9.30 AM-10.45 AM		Session-II 11.00 PM-12.30 PM		Session III 1.30 PM-2.45 PM		Session-IV 3.00PM-4.30 PM
07/09/09	Inaugural function	Tea Break(10:45 AM-11.00 AM)	-Basic of Computers -Familiarisation with Windows based Operating System -LFR & LTT	Lunch Break (12.30 PM to 1.30 PM)	Microsoft Powerpoint -FLR	Tea Break (2.45 PM-3.00 PM)	Practical Session
08/09/09	Microsoft Word -CLM		Practice Session		Microsoft Excel -LTT		Practice Session
09/09/09	Microsoft Excel -LTT		Practice Session		Email and Internet -LHC		Practice Session
10/09/09	Microsoft Word -CLM		Practice Session		-File Management -Sharing over LAN -Trouble Shooting -Basic of Networking -Network security -LTT		Practice Session
11/09/09	E-Governance & Video Conferencing -TPS & LMI		Practical Session		Practical Session		Feedback, Discussion & Concluding Session

Faculty members	Deputed for practical session
1. TPS - Th .Prameswor Singh, SIO Mizoram	Lalrinawma
2. LMI -Lallianmawii Hnamte, PSA	Vida Lalngaihnsaki
3.FLR -F.Lalrinliana, SSA	Lallawmkima
4.LHC -Lalhmachhuani, SSA	Lalngilneia
5.CLM -.Lalmuanawmi, SSA	
6.LTT -Lalthathanga,SSA	